



STIF ADVISORY COMMITTEE Committee Member Volunteer Job Description

Committee Assignment: Member of the Tillamook County Transportation District State Transportation Improvement Fund Advisory Committee, created to advise and assist the Board of Directors on matters related to the enhancement of local and regional public transit services provided within Tillamook County.

Appointment: Candidates are interviewed and selected by the Tillamook County Transportation District's Board of Directors. Appointments to the Advisory Committee are based on the candidate who best meets the requirements of the Committee and are made at the sole discretion of the Board of Directors.

Term of Office: Members are appointed for a three-year term and may serve for two successive three-year terms. Terms begin on July 1 and end on June 30 and are staggered to alternate expiration years. Members may be appointed in the middle of a term to replace a member who has departed mid-term.

Qualifications: To be qualified to serve on the Committee, an individual must:

- a) reside or work in Tillamook County; and
- b) be knowledgeable about the public transportation needs of residents or employees located within or traveling to and from the County.

Additionally, State Administrative Rules specify that Committee members should represent different constituency groups within the County, and that the Committee as a whole should also represent the diverse interests, perspectives, geography, and demographics of the County. Consideration may also be given to individuals within these categories who are users of public transportation services provided within the County. The Board of Directors must consider all these factors when evaluating candidates for appointment to the Committee. For more information, please see ***Oregon Administrative Rules, Chapter 732, Division 40.***

Committee Responsibilities: The Advisory Committee has four major responsibilities, which are carried out with the support of Tillamook County staff assigned to work with the Committee:

- (a) Reviewing and advising staff on the development of the local STIF Plan, which is a plan for enhancement of public transit services within Tillamook County, and includes a program of projects for all of the providers of public transit services within the County;
- (b) Reviewing all individual projects proposed for inclusion within the STIF Plan, and prioritizing the approved projects, including the funding level for each project to be included within the STIF Plan;
- (c) Developing a process for monitoring and evaluating approved projects to ensure that Public Transportation Providers that have received funds are applying the funds in accordance with and for the purposes described within their project proposal;
- (d) As and if requested, reviewing and advising staff on the methodology for distribution of STIF Formula Program monies allocated to Tillamook County.

For More Information: For more information about the STIF Public Transit program, please contact Doug Pilant, General Manager of Tillamook County Transportation District, at (503) 842-3115 or at dpilant@tillamookbus.com

To Apply: Please contact Cathy Bond, Board Clerk, at (503) 842-6093, or at cbond@tillamookbus.com