

**COLUMBIA COUNTY CITIZEN TRANSIT ADVISORY COMMITTEE AND
STATEWIDE TRANSPORTATION IMPROVEMENT FUND COMMITTEE
MEETING MINUTES**

Meeting Date: October 16, 2018

Time: 6:30 P.M.

Place: CCR Transit Center, St. Helens, OR

Present: Sharon Evinger; Bill Eagle; Claudia Eagle; Blanche Katz; Dena Chesney; Charlotte Hart; Genell Grow; Henry Heimuller (STIF committee)

Absent: None

Staff: Todd Wood, Transit Administrator; John Dreeszen, Temporary Transit Coordinator; Angela Garrett, Administrative Assistant

Guests: Alta Lynch; Ralph Culpepper; Carol Brandt; Jennifer Mowen; Pam Heimuller

Call to Order (CCRTAC): Chair Evinger called the meeting to order at 6:30pm.

Public Comments: No public comments

Ridership Report: Todd Wood presented September ridership graphs.

Grant Updates: John Dreeszen gave an update on the Rainier transit center status, including background information on the grant itself. Construction is on schedule and reimbursements are being submitted timely. Todd Wood added that we will be re-applying for all grants in the upcoming biennium. Committee member B. Eagle asked for clarification of the various grants and both Mr. Dreeszen and Mr. Wood provided clarification.

Approval of September 18, 2018 Minutes: Committee Member Katz moved to approve the minutes. The motion was seconded by Committee Member B. Eagle and passed unanimously.

Staffing Update: Todd Wood introduced new staff member Angela Garrett. John Dreeszen introduced himself and explained his current position with the county. Todd Wood gave an update on the status of the contractor, MTR. There was discussion around how to accommodate demand for Dial-A-Ride services.

Laws & Advisory Member Description Update: Mr. Wood presented the newest draft of the bylaws, stating it would be presented to the board of commissioners on Wednesday, October 24th. There was discussion of meeting times and frequency, and committee member term limits.

Children's Fair: Chair Evinger gave an update on the Children's Fair, including need for volunteers. Two buses would be provided by Columbia County Rider as an exhibit for the patrons of the fair.

KOHI: Marty was unable to attend but would like to in the future and would possibly like to serve on the committee. There was no discussion on this item.

NW Connector Website: Chair Evinger noted some issues with directions provided by the website. Mr. Wood stated NWOTA was aware of and attempting to fix these issues. There was discussion on how to handle providing directions to the public in the meantime.

Public Outreach: Chair Evinger noted the need for continuous public outreach. There was discussion regarding providing service to the Veteran's hospital as part of the Portland medical rides.

Volunteer for input: Mr. Wood noted that the task of inputting ridership data has been covered. No further discussion on this topic.

New Brochure: A newly formatted brochure was presented to the committee for review and comment. Some minor adjustments were recommended.

Vote for positions: Elections will take place after bylaws are approved. Committee Member Hart recommended guest Jennifer Mowen to serve on the CCRTAC.

STIF Committee

How to use First Round Funds: Todd Wood gave background on the STIF application, including the need to outline what project to fund with the committee's approval. Mr. Wood then presented the committee with some options with their relative costs to operate. After much discussion, and at the request of the committee, Mr. Wood gave his recommendation that the most vital project to receive STIF funds would be adding Dial-A-Ride service hours. A robust discussion followed.

Vote to Send STIF to Board of Commissioners: Committee Member B. Eagle moved to add Dial-A-Ride service hours. Committee Member Katz seconded the motion and passed unanimously.

Adjourn: The meeting was adjourned at 8:30 p.m.