



**Sunset Empire Transportation District
TRANSPORTATION ADVISORY COMMITTEE MEETING
DRAFT ZOOM MEETING MINUTES
February 17, 2021**

1. CALL TO ORDER; Diana Nino called the meeting to order at 2:07 PM. Vice Chair Tita Montero joined the meeting at 2:25 pm.

2. INTRODUCTIONS/ ROLL CALL:

Transportation Advisory Committee Present: Larry Miller, Diana Nino, Doug Pilant, Nicole Williams, Mel Jasmin, and Chris Breitmeyer. Vice Chair Tita Montero joined meeting at 2:25 pm Chair Patrick Preston and Lin Anderson were excused. Larry Miller was excused for an appointment at 2:30 pm.

Staff- Jeff Hazen Executive Director, Mary Parker Executive Assistant and Jason Jones Mobility Manager

3. CHANGES TO AGENDA- None

4. PUBLIC COMMENT- None

5. APPROVAL OF JANUARY 13 MEETING MINUTES: Diana noted 2 misspelled words on page 2 which will be corrected.

Doug Pilant moved to approve the January 13th Board minutes with the two amendments
Larry Miller seconded the motion.

Discussion- None

Roll Call Vote:

Motion passed unanimously.

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| Patrick Preston | Tita Montero | Larry Miller | Mel Jasmin | Chris Breitmeyer | Lin Anderson | Diana Nino | Doug Pilant | Nicole Williams |
| absent | absent | yes | yes | Yes | absent | yes | yes | yes |

6. NEW BUSINESS-

a. Special Transportation Fund (STF)- Executive Director Hazen explained that this fund comes from several sources and that he is proposing two projects for the funding. The STF was also made available to the public but no applications were received.

Hazen explained that the first project will be to continue the funding for fixed route and Paratransit services for seniors and people with disabilities that rely on public transit for access to healthcare, shopping and social activities. Funds being requested are \$125,795.

Hazen explained that the second request has two parts and will provide a fare free transportation that will provide access for people to receive their COVID 19 vaccinations. Both fixed route and Paratransit will be utilized for this program which will only be available to those people with verified appointments. Hazen reported that another plan is being developed for when there are larger amounts of the vaccine available and the possibility of traffic problems for larger vaccination clinics. Hazen said we are making plans to provide pop-up Park and Rides that would provide shuttle bus services to the Clatsop County Fair Grounds. Hazen has met with Michael McNickle Director, Clatsop County Public Health Department and Chris Laman, Columbia Memorial Hospital COVID19 Task Force and outlined our plan. We will take the lead on this and if needed will coordinate the use of school buses as well.

Priority will be given to seniors and people with disabilities. Funds requested are \$60,072.

Hazen also added that the State received a large amount of money last year from the Cares Act and there is still about \$10,000,000 available and that he will be making a proposal at the March Public Transportation Advisory Committee that this money is distributed to all the rural transportation providers as soon as possible. This would allow other providers to have stand up COVID transportation programs that are relevant and necessary for their areas as well. Hazen said if we receive these funds, we will not need the STF funds and will bring the new proposal back to the Board. Doug Pilant commented that he still thinks that even though they are rolling out the vaccines, we will still be struggling next fiscal year like we are struggling this year and it makes sense to roll that remaining Cares Act balance into the 5311 Fund, like it was originally. Hazen said he is recommending that these funds be distributed using an allocation formula used previously because it will be a much faster process and these funds are needed now. Nicole Williams said they have just heard that the vaccine distribution will be ramping up next week including retail distribution and recommended that Jeff check in with McNickle and Laman on maybe a weekly basis because this could impact transportation.

Doug Pilant moved that TAC recommends the proposed STF projects be approved by the Board of Commissioners
 Diana Nino seconded the motion.
 Discussion- None
 Roll Call Vote:
 Motion passed unanimously.

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| Patrick Preston | Tita Montero | Larry Miller | Mel Jasmin | Chris Breitmeyer | Lin Anderson | Diana Nino | Doug Pilant | Nicole Williams |
| Absent | Yes | Absent | Yes | Yes | Absent | Yes | Yes | Yes |

- b. 5310 Projects- Executive Director Hazen explained that the 5310 funding is allocated through ODOT and is targeted towards seniors and people with disabilities. Hazen reported that SETD did not receive any applications from other organizations. The 5310-funding available to SETD is \$287,887. Mobility Manager Jason Jones reviewed the SETD Goals of the 5310 funding proposed projects as presented in the 5310 spread sheets included in the Board Pack. There were questions about the planned video productions. Tita asked where the videos will be viewed. Jason said on YouTube. Diana asked if subtitles are allowed in the budget. Jason said that that any videos in English on YouTube can be subtitled into Spanish or other languages. Jason said that what he plans is to also have someone on a video speaking Spanish or to produce both an English and Spanish video. Diana said if you have budgeted for only one video and it is going to be used by all the agencies that we connect with, a lot of the people that do not speak English very well also do not read very well. Diana added that when YouTube subtitles they put every word that is spoken on the video which can be very confusing. Diana said to be professional she is recommending professional translation. Jason said that he will assure that this is considered. Tita said she would like to follow up with this from the aspect of equity and inclusion. If English is verbal and Spanish is in writing that to her is not equitable. Tita said she wondered if what we really need here is \$5000 for an English version and \$5000 for a Spanish version. Jason said that the \$5000 will cover both an English and Spanish video and maybe an onsite translator for trainings. Tita said she just wanted to make sure if something is verbally in English that it also be available verbally in Spanish.

Chris Breitmeyer moved to recommend that TAC approve the use of these funds for the projects indicated in the document submitted
 Motion seconded by Mel Jasmin
 Roll call vote taken
 Motion passed unanimously

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| Patrick Preston | Tita Montero | Larry Miller | Mel Jasmin | Chris Breitmeyer | Lin Anderson | Diana Nino | Doug Pilant | Nicole Williams |
| Absent | Yes | Absent | Yes | Yes | Absent | Yes | Yes | Yes |

Other Issues and Comments- None

Meeting was adjourned at 3:00 PM

Mary Parker, Recording Secretary

Copies and meeting recordings available on request. Contact Mary Parker mary@ridethebus.org

Mission Statement

Provide safe, reliable, relevant, and sustainable transportation services to Clatsop County with professionalism, integrity, and courtesy.