



**BOARD OF DIRECTORS – REGULAR MONTHLY MEETING**  
**Tillamook County Transportation District**  
**AGENDA Thursday, January 20, 2021 @ 6:00pm**

Participants are welcome to join this meeting virtually.  
**To attend by phone, please dial: +1 (253) 215-8782 Meeting ID: 878 8666 0076**  
**To attend virtually, please use this link: <https://us02web.zoom.us/j/87886660076>**

**REGULAR MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements and Changes to Agenda
5. Public & Guest Comments
  - a. Thomas Craig, CALACT ITS4US Project
6. Executive Session

**GENERAL MANAGERS REPORT**

7. Financial Report (November and December) (Pgs. 1-41)
8. Service Performance Report (November) (Pgs. 42-46)
9. Northwest Oregon Transit Alliance (Pgs. 47-53)
10. Planning & Development
11. Grant Funding
12. Facility/Property Management
13. NW Rides Brokerage
14. Miscellaneous

**CONSENT**

15. Motion to Approve the Minutes of November 18, 2021 Regular Board Meeting (Pgs. 54-61)
16. Motion to Approve the TCTD November and December 2021 Financial Reports and November 2021 Service Reports
17. Motion to Appoint Tabatha Welch as FY 2022-2023 Budget Officer

**ACTION ITEMS**

18. Motion to Amend Records Retention Policy #11 to include Oregon Health Authority Requirements (Pgs. 62-72)
19. Resolution #22-1: In the Matter of Authorizing the General Manager to Purchase a Mobile 4-Column Lift from NW Lift & Equipment LLC in the Amount of \$48,500 (Pgs. 73-86)
20. Resolution #22-2: In the Matter of Authorizing the General Manager to Purchase a Hometown Trolley from Coos County Area Transit in the Amount of \$24,709 (Pgs. 87-96)
21. Resolution #22-4: In the Matter of Authorizing the General Manager to add NW Rides Brokerage Computers to the GenXsys Solutions Maintenance Service Agreement (Pgs. 97-105)

**DISCUSSION ITEMS**

22. Public Records Request: Helping Hands and Pacific City Shuttle (Pgs. 106- 127)
23. Staff Comments/Concerns
24. Board of Directors Comments/Concerns
25. Adjournment